

Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore

B.A. Honors Public Administration

COURSE CODE	CATEGORY	COURSE NAME	L	T	P	CREDIT	TEACHING & EVALUATION SCHEME				
							THEORY		PRACTICAL		
							END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
BAHNPUBAD 401	SOC.SC ARTS &HUM	Development Administration	5	-	-	5	60	20	20	-	-

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit; Q/A – Quiz/Assignment/Attendance, MST Mid Sem Test.

Course Objectives (CEOs):

- ◆ Understand the meaning of the concept of developmental administration
- ◆ To evaluate the nature and purpose of developmental administration
- ◆ Understand the various facets and elements of developmental administration

Course Outcomes (COs):

- ◆ Understand the meaning of the concept of developmental model
- ◆ Understand how the concept of developmental stage is being theorized by policy makers
- ◆ Know of the relevance of the contemporary development and its discourse of its developmental and administration purpose and state

COURSE CONTENTS:

UNIT I

Growth of Development Administration, Evolution, Scope and Significance, Development Administration: Concept and Meaning

UNIT II

Development Strategy and Planning Goals of Development, Role of Planning, Mixed Economy Model and its Rationale and Significance India's Socio-economic Profile at Independence

UNIT III

Planning Process Grass Roots Planning, District Planning, Planning Commission and National Development Council State Planning Machinery

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UNIT IV.

Enhancing Bureaucratic Capability, Bureaucrats and Politicians and their Relationship, Neutral vs Committed Bureaucracy, Social Background of Indian Bureaucracy, Role of Bureaucracy, Colonial Heritage of Indian Bureaucracy

UNIT V

Specialized Agencies for Development, Co-operatives and Development, Role of Voluntary Agencies, Problems and Prospects of Panchayati Raj, Emerging Patterns of Panchayati Raj, Concept of Democratic Decentralization, Evolution and Role of Panchayati Raj

Suggested Readings:

- Mohit Bhattacharya, Social Theory and Development Administration, Jawahar Publishers 2013
- Ratnakar Gaikwad, Initiatives in Development Administration, Yashwantrao Chavan Academy of Development Administration 2016
- R. K. Sapru, Development Administration, Sterling 2010

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BAHNPUBAD 403	SOC.SC ARTS &HUM	Public policy Analysis	5	-	-	5	60	20	20	-	-

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;
***Teacher’s Assessment** shall be based on following components: Quiz/Assignment/Project/Participation in Class, given that no component shall exceed more than 10 marks.

Course Objectives (CEOs):

- ◆ Appreciate the distributional aspects of policies (who benefits/who pays)
- ◆ Develop explicit decision making criteria
- ◆ Seek an understanding between balancing political and technical factors
- ◆ Appreciate the range of stakeholders interests
- ◆ To develop a viable option having gone through the policy process and cycle.

Course Outcomes (COs):

- ◆ Gain an understanding of the factors that influence the direction of government action
- ◆ Gain an understanding of the “tools” available to address policy problems
- ◆ Assimilate an understanding of the effects of government action
- ◆ Interpret the understanding of the various constituencies that influence how policy is made, and the theoretical underpinnings of real life policy choice.

COURSE CONTENT:

Unit 1:

Public policy making, process: agenda, policy formulation, adoption, institutions and actors, tools, and technologies of policy making.

Unit II:

Implementation and evaluation, modes of policy delivery and implementers, institutions and actors, conditions for successful implementation.

Unit III:

Global policy process, role of trans-national actors, impact of globalization on policy-making

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Unit IV:

Policy analysis, types of policy analysis

- a. Empirical, evaluative or normative policy analysis
- b. Retrospective/prospective policy analysis
- c. Predictive/prescriptive descriptive policy analysis

Unit V:

Methods and techniques in policy analysis, ethics in policy analysis, process of policy analysis.

Suggested Readings:

- ◆ Boston, Houghton Bardach, Eugene (1977)
- ◆ The Implementation Game: What Happens After a Bill Becomes a Law, Cambridge, MA: MIT Bergerson, Peter J. (ed.), (1991)
- ◆ Teaching Public Policy: Theory, Research and Practice, Westport, RI: Greenwood Press Birkland Thomas A. (2005)
- ◆ An Introduction to The Policy Process: Theories, Concepts, And Models of Public Policy Making, Armonk; M.E. Sharpe Brewer, Gary D., and Peter de Leon (1983)
- ◆ The Foundations of Policy Analysis, Homewood, IL.: The Dorsey Press. Dahl, Robert and Charles Lindblom (1976)
- ◆ Politics, Economics and Welfare, New York, Harper. Dror.Y, (1989),
- ◆ Public Policy making Re-examined, 2nd ed., San Francisco, Chandler. Dye Thomas (2008),

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							THEORY		PRACTICAL		
							END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
BBAI 404	SOC.SC ARTS &HUM	Introduction to Organizational Behavior	5	-	-	5	60	20	20	-	-

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;
***Teacher Assessment** shall be based following components: Quiz/Assignment/Project/Participation in Class, given that no component shall exceed more than 10 marks.

Course Objectives:

- ◆ Get acquainted with the fundamental concepts of the subject...
- ◆ Content Analysis coding and Categorizing themes and ideas...
- ◆ To evaluate overall Validity and reliability...

Course Outcomes:

- ◆ Conclude and generalize to the real world
- ◆ Draw Conclusions in the best Possible ways...
- ◆ Solve various Planning and operational problems

Course Content:

UNIT-I

Introduction to Organizational Behavior

- Definition, contribution Disciplines to the OB field levels of OB
- Models of organizational Behavior
- Challenges and opportunities for OB

Unit-II

Determinants of Individual behavior

- Personality – concept determinants major personality attributes influencing OB
- perception.- factors affecting Perception, attribution Theory errors in perceptions
- learning – concept theories – classical learning operant learning and social learning

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Unit-III

Motivation

- Motivation concept and process
- Theories of Motivation need hierarchy theory two factor theory victor broom theory application of motivational theories

Unit-IV

Leadership

- Leadership Meaning and styles
- Leadership theories trait theory behavioral theories – managerial grid situational theories – fiedler’s model and hersey – Blanchard model application of leadership theories.

Unit-V

Group behavior and conflict Management

- Groups and Team concept classification life cycle of a team
- Conflict meaning level sources approaches of conflict resolution.

Suggested Readings:

- Pearson Education India latest edition. 2011)
- New storm J Positive organizational behavior sage publications, 12th edition 2007)
- Hitt, Millar , colella (2006)
- Organizational behavior a strategic approach john Wiley and sons, latest edition
- Dwivedi r .s (2001)
- Human Relations and organizational behavior. A global perspective. Macmillan, latest edition (2006)
- Greenberg J and baron R (2008)

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